

Master your IEEE vTools Skills

«IEEE SAC JORDAN»

Majd Zarqan

- IEEE HU SB's Chairperson & JS Student Activities Committee member

Brief Introduction

IEEE Volunteering Experience:

01

Started in
November 2022

02

IEEE HU CS
Event Coordinator

03

IEEE MediVerse23 Congress
Head of Public Relations

04

IEEE HU EMBS
Vice-chairman

05

IEEE JS SAC
Coordination member

06

IEEE HU SB
Chairman



Majd Zarqan
Student Branch Chairman

vTools

This IEEE volunteer tools (vTools) site provides information on a wide range of tools developed by volunteers for IEEE members and IEEE volunteers. The toolbox simplifies organizational efforts and administration by offering web-based software in order to reduce time spent on managing local activities and to assist in member development.

The vTools are sponsored by IEEE Membership and Geographic Activities (MGA), which serves the needs of IEEE members by supporting IEEE Regions, Councils, Areas, Sections, Chapters, Affinity Groups, Student Branches, Student Branch Chapters and HKN Chapters and is responsible for IEEE membership, and member development.

Known Issues – click [here](#) for a list of the current known issues in vTools

Additional Information

[Support for Virtual Meetings](#)

[Support for Hybrid Meetings](#)

[Important IEEE Guidelines for Working with Children](#)



Quick Links

- [Doodle](#)
- [Functional Alias Request Form](#)
- [IEEE OU Analytics](#)
- [Membership Validator](#)
- [Remote Conferencing / WebEx](#)
- [Survey Access Request Form](#)
- [vTools Applications](#)
- [vTools Engage](#)
- [vTools eNotice](#)
- [vTools Events](#)
- [vTools Local Groups](#)
- [vTools Nominations](#)
- [vTools Officer Reporting](#)
- [vTools Student Branch Reporting](#)
- [vTools Voting](#)
- [vTools WebInABox](#)
- [vTools Xtreme](#)
- [Web Hosting](#)

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Doodle

For Meeting Scheduling

Meeting details

JA Jafar Alkhadrawi
is organizing

IEEE SAC Jordan
Meeting

✓ Yes (1 click)

Ⓜ If need be
(2 clicks) ⓘ

✕ No

🕒 Pending (yet to vote)

Select your preferred times

We'll let you know when the organizer picks the best time

🌐 Jordan, Amman (GMT+3) ▾

Your availability

5 options



Y You

JA Jafar Alkhadrawi
Organizer

| FRI | SAT | SAT | SUN | MON |
|-------------------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|
| 1 | 2 | 2 | 3 | 4 |
| NOV | NOV | NOV | NOV | NOV |
| 3:30 PM - 4:30 PM | 3:30 PM - 4:30 PM | 9:00 PM - 10:00 PM | 2:30 PM - 3:30 PM | 2:30 PM - 3:30 PM |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| ✓ 1 | ✓ 1 | ✓ 1 | ✓ 1 | ✓ 1 |

Voting



IEEE Functional Alias Request

For Professional @ieee.org aliases

- Request an email alias for your entity or activities.
- Examples:
 - sb-hu@ieee.org forwarding to the IEEE HU Student Branch ExCom emails.
 - sbc-hu-embs@ieee.org forwarding to IEEE HU EMBS SB Chapter ExCom emails.
 - tunisia-syp@ieee.org forwarding to the IEEE Tunisian SYP Congress organizing team.
 - jordan-sac@ieee.org forwarding to the IEEE Jordan SAC members.
- Each alias is a **non-personal** email alias forwarding to one or more individuals.

Note: As an IEEE Member, you can create a personal @ieee.org email through your IEEE Account settings. Ex: Zarqanmajd@ieee.org

IEEE Functional Alias Request

For Professional @ieee.org aliases

Request type: *(Required)*

- ☒ Create New Alias
☐ Updating Existing Alias

Purpose of this Alias? *(Required)*

Hashemite University Student Branch

35 of 35 max characters

35-character limit

Organizational Unit: *(Required)*

STB61971

Name *(Required)*

Majd

First

zarqan

Last

Email: *(Required)*

zarqanmajd@gmail.com

IEEE Member Number: *(Required)*

98762948

Volunteer Position: *(Required)*

Chairman

Please follow the standard formatting of adding Region, Section, or Chapter information as part of the email address, as well as the purpose, to define the use. For example: "Region 9 Student Robotic" as r9-stu-robotic@ieee.org. Student Branch standard format is sb-xxx@ieee.org or sbc-xxx-emb@ieee.org for a Student Branch Chapter. Include the school name, abbreviated as necessary, and the society code for chapters. (There is a 15-character limit.)

Phone: *(Required)*

0780524357

Complete the following alias information. Please note that all "new" aliases must be less than 15 characters in length. Use dashes instead of underscores and dots. For example, boston-pes@ieee.org.

Functional Alias: *(Required)*

sb-hu

@ieee.org

5 of 15 max characters

Limited to 15 characters

Expire Date

Please provide a date that the list should be REMOVED from ACTIVE list.

Year

2026

YYYY

Month

09

MM

Destination #1 (Alias Owner) *(Required)*

Majd Zarqan

Name

Zarqanmajd@gmail.com

Email

Destination #2

Lujain Al-Ouran

lujainalouran@gmail.com

IEEE Membership Validator

For viewing brief data about a member

- Validate the IEEE Membership Status, Grade, and society memberships of individuals using either their **Membership ID Number** or **Primary Email Address**.
- Most useful during the registration phase of an IEEE-members-only event.

Membership Validator

IEEE Membership validator is available for active IEEE Volunteers and staff to validate an individual's membership status with IEEE. IEEE Membership validator may only be used for conducting IEEE business and is subject to compliance with IEEE's governing documents including, but not limited to, the IEEE Bylaws, IEEE Policies and electioneering policies, organizational unit policies, and business practices.

Please provide a member number or a primary email address. For example, 01234567 or j.doe@nomail.com. Note that the member number must be 8 characters long including leading zeros.

Membership validation status

First and last name initials: M. z.

Membership status: Active

IEEE member grade: Student Member

Standards Association Member: No

Society membership(s):

- IEEE Broadcast Technology Society Membership
- IEEE Communications Society Membership
- IEEE Computer Society Membership
- IEEE Education Society Membership
- IEEE Electronics Packaging Society Membership
- IEEE Engineering in Medicine and Biology Society Membership
- IEEE Magnetics Society Membership
- IEEE Power & Energy Society Membership
- IEEE Reliability Society Membership
- IEEE Robotics and Automation Society Membership
- IEEE Vehicular Technology Society Membership

Membership Validator

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Please provide a member number or a primary email address. For example, 01234567 or j.doe@nomail.com. Note that the member number must be 8 characters long including leading zeros.

Membership validation status

First and last name initials: M. z.

Membership status: Active

IEEE member grade: Student Member

Standards Association Member: No

Society membership(s):

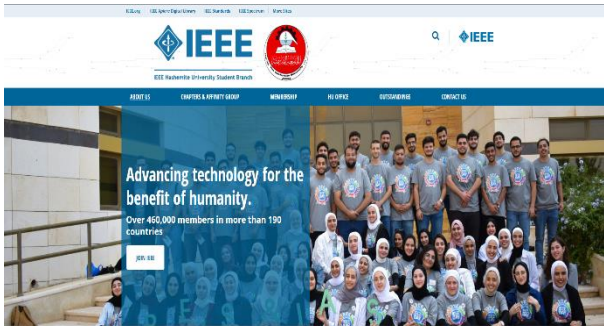
- IEEE Broadcast Technology Society Membership
- IEEE Communications Society Membership
- IEEE Computer Society Membership
- IEEE Education Society Membership
- IEEE Electronics Packaging Society Membership
- IEEE Engineering in Medicine and Biology Society Membership
- IEEE Magnetics Society Membership
- IEEE Power & Energy Society Membership
- IEEE Reliability Society Membership
- IEEE Robotics and Automation Society Membership
- IEEE Vehicular Technology Society Membership

IEEE Web Hosting

For hosting your Student Branch or Section's website or Events

- Host WordPress-based websites for your Student Branch or Chapter or Event.
- You are fully responsible for the content and maintenance of your website, ensuring it adheres to the IEEE Policies.
- Start with an IEEE Template.
- Your website domain would look like www.edu.ieee.org/xyz, where “xyz” is of your choice, typically your Student Branch name abbreviation.

Student Branch



Event



Student Chapter



Remote Conferencing

For your virtual meetings and webinars

| | WebEx (for Sections) | Google Meet | Zoom |
|-----------------------|----------------------|-------------|------------|
| Participants limit | 1000 | 100 | 100 |
| Account needed | Yes | No | No |
| Time limit | No time limit | 60 minutes | 40 minutes |
| Can join from browser | Yes | Yes | Yes |

vTools Officer Reporting

For updating your Organizational Units' Officers

IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites

Sign Out

IEEE vTools OFFICER REPORTING

VTOLS ▾ MANAGE OFFICERS OFFICER LOGS MANAGE URL ABOUT CONTACT



Welcome, Jafar Alkhadrawi

About vTools Officer Reporting

IEEE vTools Officer Reporting enables current geographic unit volunteers to submit officer reporting online. Volunteers can enter new officers and view, remove, or replace existing officers. Officer names are automatically validated and then updated to the IEEE database. Please note that validation is based on business rules per geographic unit type. Additionally, volunteers can manage an organization's website address (URL).

Visit project tutorials page for more information.

IEEE vTools are developed and made possible by IEEE volunteers. The toolbox simplifies administration by offering web based software, reduces time spent managing activities, and assists in member development.

vTools toolkit contains tools in various phases of development, from production, to pilots, to active development.



Manage Officers



Manage URL



vTools Officer Reporting

For updating your Organizational Units' Officers

IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites

Sign Out

IEEE vTools OFFICER REPORTING

VTOLS ▾MANAGE OFFICERSOFFICER LOGSMANAGE URLABOUTCONTACT

Welcome, Jafar Alkhadrawi

Please select an OU to manage.

Unit: No Organizational Unit selected to manage

Select an Organizational Unit here to manage: ?

Select Organizational Unit

vTools Officer Reporting

For updating your Organizational Units' Officers

IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites

Sign Out

IEEE vTools OFFICER REPORTING

VTOLS ▾MANAGE OFFICERSOFFICER LOGSMANAGE URLABOUTCONTACT

Welcome, Majd zarqan

Please select an OU to manage.

Unit: No Organizational Unit selected to manage

Select an Organizational Unit here to manage: ?

Hashemite

Affinities

Hashemite University, WIE (SBA61971)

Student Branches

Hashemite University (STB61971)

Student Branch Chapters

Hashemite University, C16 (SBC61971C)

Hashemite University, EMB18 (SBC61971A)

Hashemite University, PE31/IA34 (SBC61971D)

Hashemite University, RA24 (SBC61971B)

vTools Officer Reporting

For updating your Organizational Units' Officers

Unit: Hashemite University (STB61971)

Select another OU to manage

MANAGE OFFICERS

Instructions

Please make changes for the officer positions for the selected organizational unit below.

Requests for new Student Branch, Student Branch Chapters, and Student Branch Affinity Group Officers should contact student-services@ieee.org
(show more)

Before submitting an officer report, please check the officer log to see if a submission has already been submitted on behalf of your geo unit. Please allow up to 72 hours (business days) for your submission to be reviewed before sending in a duplicate report.

| Officer Positions | | Request a new officer position |
|---|---------------------------------------|--|
| Position Title | Reported Officers ? | |
| Executive Officers | | |
| <div>Add new officer →</div> <div>⊞ Chair</div> | <div>→</div> <div>✍ Majd zarqan</div> | <div>Add new roles such as Student Branch Mentor</div> |
| Other <div>Update an officer's end term</div> | | |
| ⊞ Counselor | ✍ Bassam Mohd | |
| ⊞ Secretary | ✍ Omar salman | |
| ⊞ Treasurer | ✍ Abdelrahman alfaqyat | |
| ⊞ Vice Chair | ✍ Lujain Al-Ouran | |
| ⊞ Webmaster | ✍ Malek Shawahneh | |

vTools Officer Reporting

For updating your Organizational Units' Officers

ADD OFFICER

×

Chair

Member Number *

Please note that all IEEE member numbers are at least 8 digits long and can have one or more leading 0s. If you don't know the officer's member number, you can look it up in [OU Analytics](#) or [contact IEEE staff](#) for help.

Term Start Date *

Term End Date *

Please note that new officers must be validated prior to the submission

Cancel

Submit

vTools Officer Reporting

For updating your Organizational Units' Officers

END/EXTEND TERM

Chair

| Last Name | First Name | Start Date | End Date |
|-----------|------------|-------------|-------------|
| Ghaith | Haitham | 13 Sep 2024 | 15 Sep 2025 |

Please specify the end date for this term:

Term End Date *

15 Sep 2025

Cancel

Submit

vTools Officer Reporting

For updating your Organizational Units' Officers

Position Terms

- Chair, Vice-Chair, Treasurer, and Secretary's term is 1year unless they are the founding officers, then they have the option to extend to 2 years.
- Counselors have a minimum term of 2 years and a recommended term of 6 years, and IEEE recommends that counselors not exceed 10 years in office.
- To end an officer's term earlier than their defined End Term, update the End Term to a past date.

Number of Officers per Position

- One officer usually holds each position to ensure clear responsibility and accountability. However, depending on the size and activity level of the Student Branch, more officers may be appointed in the same position.
 - Recommended to keep only 1Chair, 1Counselor, and up to 3 Vice-Chairs and 3 Secretaries.
-

vTools Officer Reporting

For updating your Organizational Units' Officers

Additional Officer Positions

- You can request to add new officer positions.
- Webmaster: Helps maintain the branch's website and online presence.
- Student Branch Mentor: Discussed briefly in the next slide.
- Faculty Dean: In case the university demands vTools privileges for the dean.
- Department Head: In case the university demands vTools privileges for the department head.

Access to Update Officers

- Any reported officer can access all SB's vTools, including updating any officer position.
 - For urgent cases, the Sectional Student Representative can be contacted to update the Officer Reporting of a Student Branch within the section.
-

vTools Officer Reporting

For updating your Organizational Units' Officers

Student Branch Mentor

- Role:

- Provide guidance and advisory to the SB Officers and members.
- Maintain a connection with the previous members of the Student Branch.
- Support in connecting the Student Branch with professionals and the industry.
- Support in enhancing the connection between the Student Branch and the Section.

- Appointment:

- The Student Branch Executive Committee (ExCom) gets to agree on and appoint the Student Branch Mentor.
-

vTools Officer Reporting

For updating your Organizational Units' Officers

Student Branch Mentor

- Term:
 - Usually starts and ends with each ExCom, therefore 1year.
 - Can be extended to another year if the new ExCom wishes to.
 - Qualifications:
 - While there are no rules for who can or cannot be a Student Branch Mentor, it is often recommended that it is a graduate who was once a Student Branch ExCom Member.
-

Student Branch Reporting

For submitting your Annual Plan

[IEEE.org](#) | [IEEE Xplore Digital Library](#) | [IEEE Standards](#) | [IEEE Spectrum](#) | [More Sites](#)

[Sign Out](#)

IEEE vTools **STUDENT BRANCH REPORTING**

VTOOLS ▾

NEW PLAN

SAVED PLANS

SUBMITTED PLANS

CONTACT



Welcome, Jafar Alkhadrawi



Welcome! In order to create a new plan please select "New Plan" from the top navigation menu. You will be presented with a form that you will need to fill out and submit. If you are not ready to submit the plan, you can save it for later editing. Saved plans can be edited by selecting "Saved Plans" from the top navigation menu. Submitted plans from all of the student branches can be viewed by selecting "Submitted Plans".

Please be advised that using browser navigation buttons such as "Back", "Forward", and "Reload" **will** result in loss or corruption of your data. Only use system navigation links described above. After you are done using the system please remember to sign out by clicking on the sign out link located in top right corner. Finish the sign out process by closing the browser window.

Student Branch Reporting

For submitting your Annual Plan

- Before writing your own Annual Plan, visit **Submitted Plans** to view and learn from other Student Branch's plans.

IEEE vTools

STUDENT BRANCH REPORTING

VTOLS ▾NEW PLANSAVED PLANS**SUBMITTED PLANS**CONTACT

Welcome, Jafar Alkhadrawi

SEARCH SUBMITTED PLANS

Search Options

School ?

Region ?
Region 8 ▾

Section ?
Jordan Section ▾













Reporting Year ?
2024 ▾

Search

Clear

Showing 17 of 17 based on search criteria.

Download

| School Name | Code | Region | Section | Reporting Year | Plan Name | Last Updated | Signatures | Action |
|-----------------------------|----------|--------|---------|----------------|-----------------------------|--------------|---|---|
| University of Petra | STB10115 | R8 | R80079 | 2024 | plan of year 2024 | 17 Mar 2024 | Electronically signed by branch Counselor, Kenza Meridji, on 17 Mar 2024 |    |
| University of Jordan | STB81681 | R8 | R80079 | 2024 | IEEE UJSB 2024 Initial Plan | 15 Mar 2024 | Electronically signed by branch Chair, Mostafakwd, on 15 Mar 2024 |    |
| Al-Ahliyya Amman University | STB63951 | R8 | R80079 | 2024 | AAU Preliminary Plan 2024 | 15 Mar 2024 | |    |
| Mutah University | STB00901 | R8 | R80079 | 2024 | Annual plan 2024- Mutah Uni | 14 Mar 2024 | Electronically signed by branch Counselor, Rula Alrawashdeh, on 14 Mar 2024 |    |

Student Branch Reporting

For submitting your Annual Plan

Guidelines to assist you in completing your Annual Plan:

- **Branch Operations and Funding:** List your committees and chapters, how you obtain your funding, and the total funds on hand at the beginning of the year.

 - **Activities:** Indicate how many activities your Student Branch plans to organize in each category for each month:
 - Technical activities: Technical meetings, field trips, panel discussions, etc.
 - Non-technical activities: SPAX events, Educational & Professional Development activities, etc.
 - Administrative activities: Executive Committee meetings, etc.
 - Other activities: Social meetings, Fundraising events, etc.

 - **Goals:** Describe the goals that you have set along with what you will try to achieve in the planning year. Feel free to share your thoughts and concerns.
-

Student Branch Reporting

For submitting your Annual Plan

IEEE vTools

STUDENT BRANCH REPORTING

VTOLSNEW PLANSAVED PLANSUBMITTED PLANSCONTACT

Welcome, jafar Alkhusrawi

STUDENT BRANCH ANNUAL PLAN

* Denotes a required field

Student Branch Code / Name *

STB1681 - University of Jordan

Reporting Year *

2024

Student Branch Chair Name *

Mosafa Khawaldeh

Student Branch Chair Email *

mostafa.hamad11@gmail.com

Student Branch URL *

https://edu.ieee.org/jo-ju/

Student Branch Email Address *

info@ieeeuj.com

Next

BRANCH OPERATIONS AND FUNDING

ACTIVITIES

GOALS

SIGNATURES

SAVE AND SUBMIT

ACTIVITIES

Click on the following link to open a new tab, showing all recent events for this student branch: [View events for this student branch](#)

In the table below, indicate if your Student Branch sponsored the following activities. Activities might include technical meetings, special tours, panel discussions or speakers, professional activities, or even social meetings and fund-raising events. The information you provide will enable both Headquarters and the Regional Student Activities Committee Chair to gain valuable insight into your Student Branch and its progress. This record of your activities will also be of use to succeeding officers in organizing their programs. Please provide total number of meetings in each category in the space provided below.

Technical

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 3 | 3 | 4 | 2 | 1 | 2 | 3 | 2 | 1 |

Non-technical

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 1 | 1 | 0 | 1 | 2 | 0 | 0 | 1 | 2 | 2 | 2 | 1 |

Administrative

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2 | 2 | 4 | 6 | 4 | 2 | 4 | 2 | 4 | 4 | 4 | 4 |

Other

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2 | 1 | 1 | 1 | 0 | 2 | 0 | 2 | 3 | 0 | 0 | 0 |

Student Branch Reporting

For submitting your Annual Plan

Let's dive into the Annual Plan application form.

Events Reporting

For documenting and reporting your activities

- View local events happening in your section.

IEEE vTools **EVENTS**

VTTOOLS

SEARCH


MY EVENTS

MANAGE EVENTS


API

ABOUT


CONTACT




Welcome, Jafar Alkhadrawi




Search Events



My Events



Manage Events



Create Event

About vTools Events

IEEE vTools Events is used for managing IEEE Section, Subsection, Chapter, Affinity Group and Student Branch meetings and events.

All events that are scheduled in vTools Events are showcased in IEEE Collabratec™ and can be promoted on websites and eNotices.

Learn more about vTools Events

Map shows all upcoming or past IEEE events.

Region

8-Europe, Middle East


Section

JORDAN

Showing all #IEEEDay events!

Map

Satellite



Organizational Unit SPO ID, Geocode, or Name

Select

Recent Activity

IEEE DAY BAU Center

Manage

Free English Conversation Cour...

Manage

IEEE UJ Participation in IEEEExtre...

Manage

University of Jordan IEEE DAY 2...

Manage

[MEETING] Final preparations fo...

Manage

Do VR Yourself Workshop

Manage

IEEE CS BAU leaders meeting

Manage

IEEE Day 2024 – APS and COM S...

Manage

Participating in IEEE Day

Manage

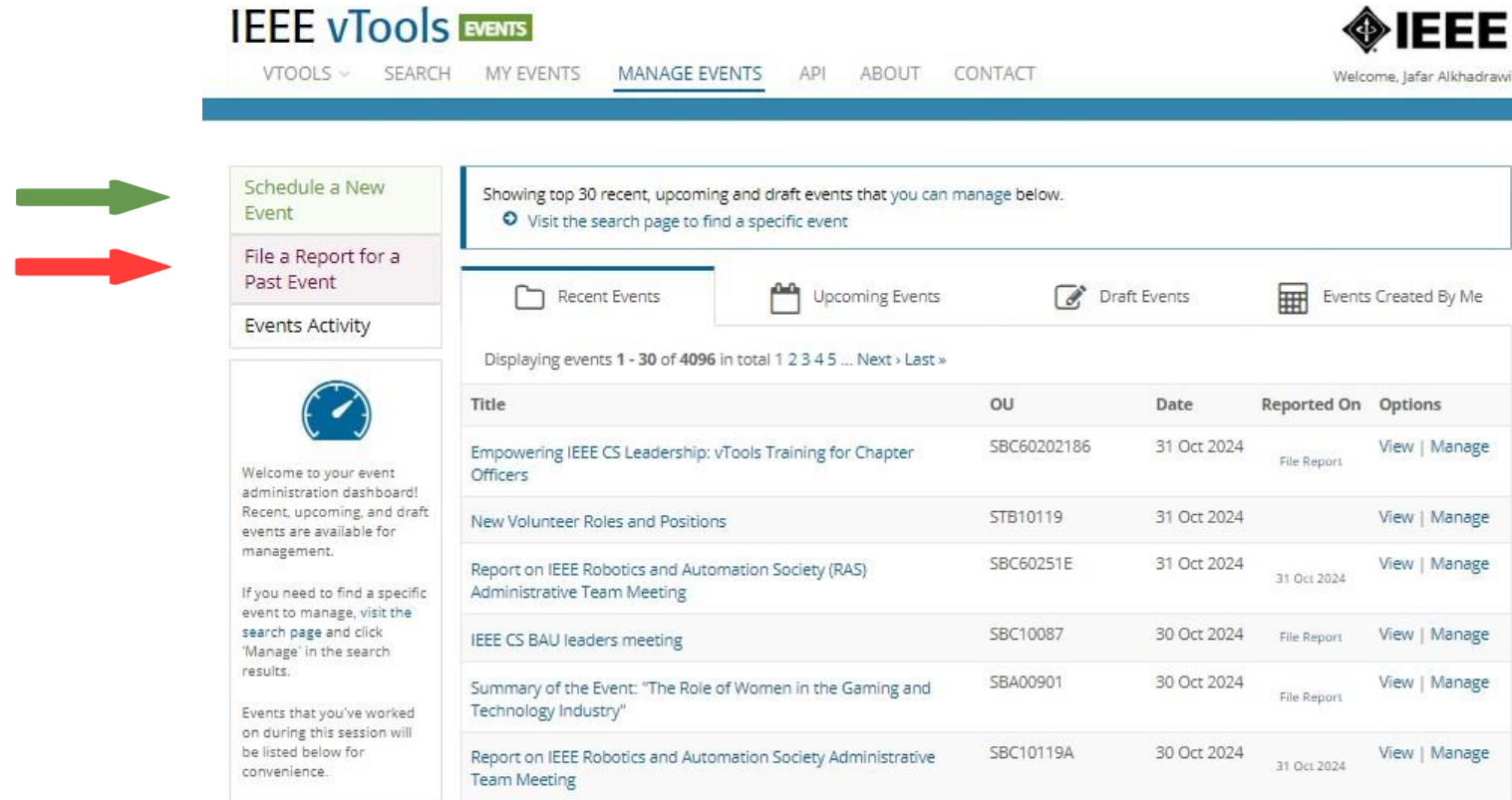
IEEEExtreme 18.0 - Uniting Jo...

Manage

Events Reporting

For documenting and reporting your activities

- Click **Manage Events** to manage your Student Branch's activities.



IEEE vTools EVENTS

VTOLS ▾ SEARCH MY EVENTS MANAGE EVENTS API ABOUT CONTACT

Welcome, Jafar Alkhdrawi

Schedule a New Event

File a Report for a Past Event

Events Activity

Welcome to your event administration dashboard! Recent, upcoming, and draft events are available for management.

If you need to find a specific event to manage, visit the search page and click 'Manage' in the search results.

Events that you've worked on during this session will be listed below for convenience.

Showing top 30 recent, upcoming and draft events that you can manage below.

Visit the search page to find a specific event

Recent Events Upcoming Events Draft Events Events Created By Me

Displaying events 1 - 30 of 4096 in total 1 2 3 4 5 ... Next > Last »

| Title | OU | Date | Reported On | Options |
|--|-------------|-------------|-------------|---------------|
| Empowering IEEE CS Leadership: vTools Training for Chapter Officers | SBC60202186 | 31 Oct 2024 | File Report | View Manage |
| New Volunteer Roles and Positions | STB10119 | 31 Oct 2024 | | View Manage |
| Report on IEEE Robotics and Automation Society (RAS) Administrative Team Meeting | SBC60251E | 31 Oct 2024 | 31 Oct 2024 | View Manage |
| IEEE CS BAU leaders meeting | SBC10087 | 30 Oct 2024 | File Report | View Manage |
| Summary of the Event: "The Role of Women in the Gaming and Technology Industry" | SBA00901 | 30 Oct 2024 | File Report | View Manage |
| Report on IEEE Robotics and Automation Society Administrative Team Meeting | SBC10119A | 30 Oct 2024 | 31 Oct 2024 | View Manage |


Events Reporting

For documenting and reporting your activities

- Process of reporting an event.


IEEE vTools **EVENTS**

[VTOOLS](#) [SEARCH](#) [MY EVENTS](#) [MANAGE EVENTS](#) [API](#) [ABOUT](#) [CONTACT](#)


Welcome, Jafar Alkhadrawi


File a Report

To file a report, please select one of the two options below.



My event is already in the system!

If your event is already in the system, you can simply visit the manage event page and enter your attendance info to file your report. [Click here](#) to display a list of your recent events that have not yet had a report filed.



My event is not yet in the system.

If your event is not yet in the system, have no fear! We just need to ask for a few bits of information in order to file your report. [Click here](#) to continue to file a report for an event that is not yet in the system.

Events Reporting

For documenting and reporting your activities

Let's dive into the Events Report form.

IEEE OU Analytics

For accessing data of members in your Organizational Unit.

- IEEE OU Analytics allows you to view a broad set of data of your OU's members such as their **emails**, **phone numbers**, **membership IDs**, and membership grades.

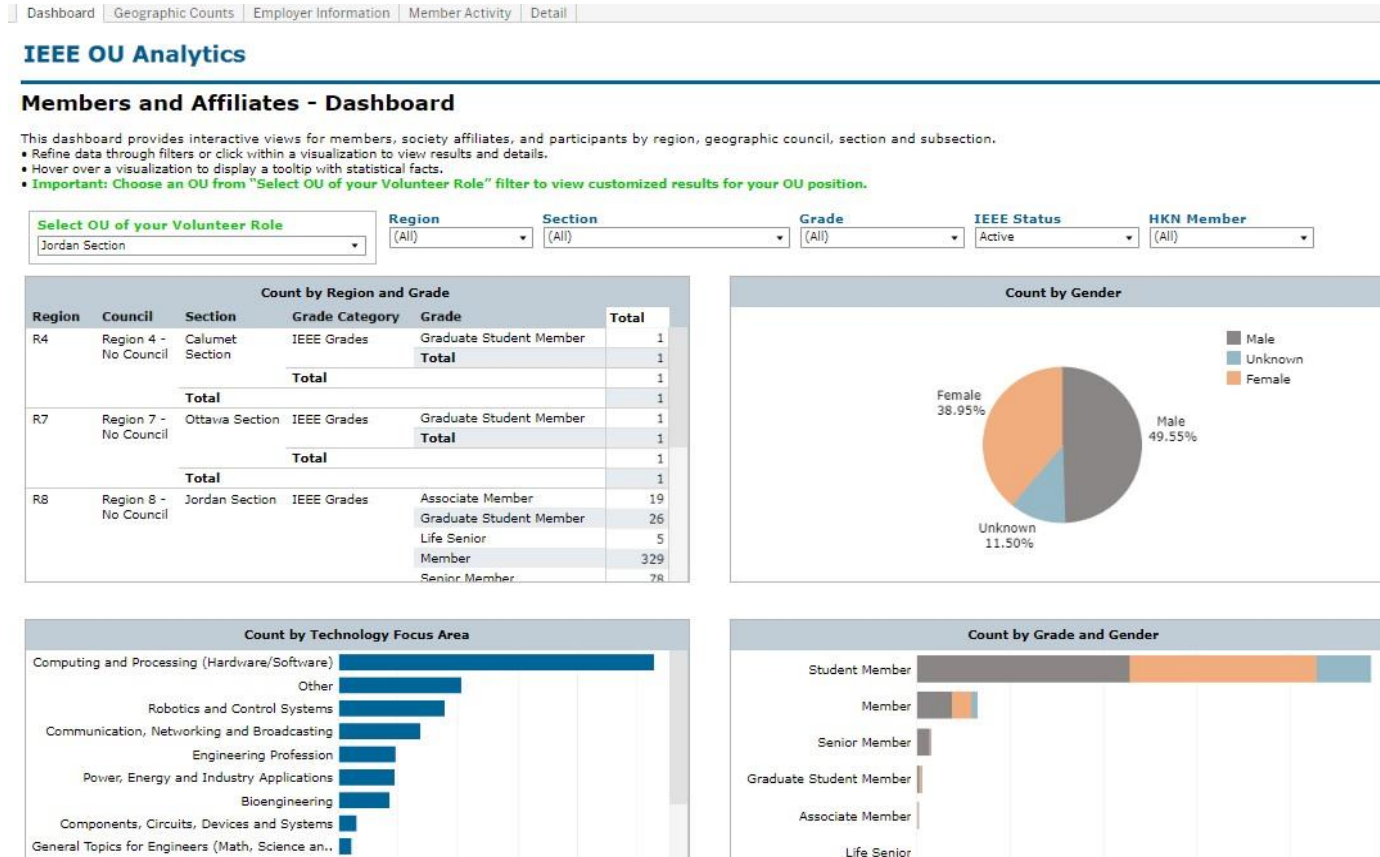
IEEE OU Analytics



IEEE OU Analytics

For accessing data of members in your Organizational Unit.

- **Members and Affiliates** Dashboard tab.



IEEE OU Analytics

For accessing data of members in your Organizational Unit.

- **Members and Affiliates** Dashboard tab.

Dashboard

Geographic Counts

Employer Information

Member Activity

Detail

Members and Affiliates - Detail

This list provides details for members, society affiliates, and participants by region, geographic council, section and subsection.

- Refine data through filters and view results.
- Download options are available by clicking "Download" in the upper right corner.
- **Important:** Choose an OU from "Select OU of your Volunteer Role" filter to view customized results for your OU position.

Select OU of your Volunteer Role

Jordan Section

Region

(All)

Section

Jordan Section

IEEE Status

Inactive

Grade

(All)

Member/Customer #

First Name

Last Name

HKN Member

(All)

Primary Employer Type

(All)

| Region | Council | Section | Subsection | Member/ Customer Number | Last Name | First Name | Middle Name | Email Address | Grade | Grade Effective Date | Company/ Attention | Location | Country | Work Number | Home Number |
|--------|---------|---------|------------|-------------------------------|-----------|---------------|----------------|---------------|-------|----------------------------|-----------------------|----------|---------|-------------|-------------|
|--------|---------|---------|------------|-------------------------------|-----------|---------------|----------------|---------------|-------|----------------------------|-----------------------|----------|---------|-------------|-------------|

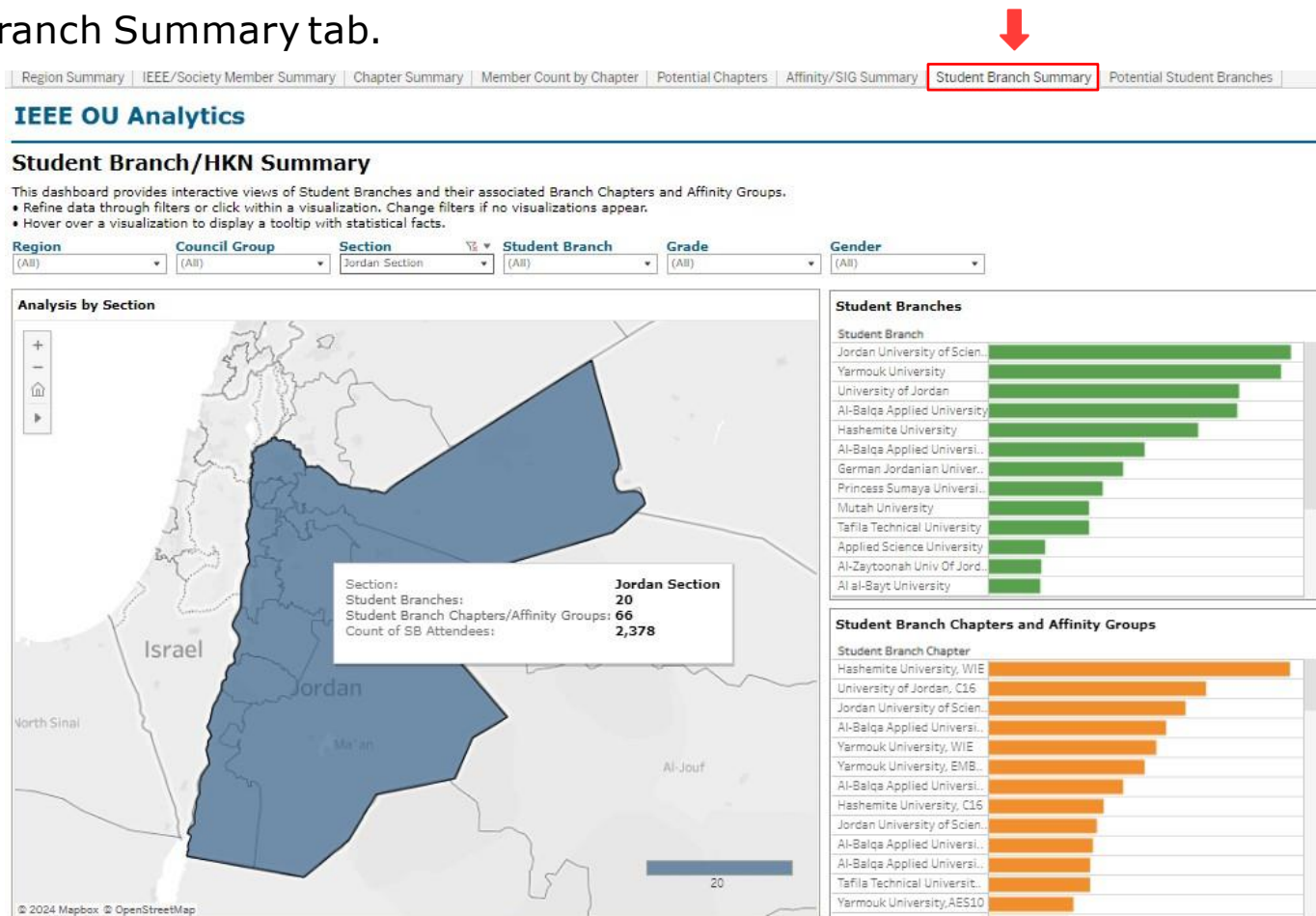
For accessing data of members in your Organizational Unit.

[illegible]

IEEE OU Analytics

For accessing data of members in your Organizational Unit.

- **Map** Student Branch Summary tab.



eNotice

For efficient email communication with your OU members.

- vTools eNotice allows you to send an email to all members of your Student Branch or Section efficiently.

[IEEE.org](#) | [IEEE Xplore Digital Library](#) | [IEEE Standards](#) | [IEEE Spectrum](#) | [More Sites](#)Sign Out

IEEE vTools **ENOTICE**VTOLS ▾ MANAGE ENOTICES [HELP](#) [CONTACT](#)

Welcome, Jafar Alkhadrawi

Create eNotice

Clear SearchSubmit Search

Search Term ?

Search

Organizational Unit Owner(s) ?

Click here to select an Organizational Unit

Status ? All/None

☒ Draft
☒ Submitted
☒ Pending
☐ Sent
☐ Canceled

Page ?

10 ▾

Let's dive into what sending an eNotice looks like.

Voting & Elections

For creating and voting in SB and Section election ballots.

- As a Student Branch, you have the option to organize your Student Branch Officer Elections on vTools Voting.
- All active IEEE Members within the OU will be able to vote for the nominated candidates.

IEEE vTools VOTING

[VTOOLS](#) [BALLOTS](#) [BALLOT DASHBOARD](#) [ABOUT](#) [CONTACT](#)


Welcome, Jafar Alkhadrawi

About vTools Voting


vTools.Voting is part of the vTools project which is developed and made possible by IEEE volunteers. This application was created to assist IEEE organizational units in conducting online elections.

If you need help, please visit the [vTools Voting Tutorial](#) to view a tutorial.

[Learn more about vTools Voting](#)



Ballots



Ballot Dashboard

Order your IEEE Membership Development Kit

For membership development and growth.

- As a **Student Branch Chair**, you can order the IEEE Membership Development (MD)

Kit **once every two months** via:

<https://mga.ieee.org/membership-development/membership-development-kits>



Please enter your user name and password

☐ Remember me next time

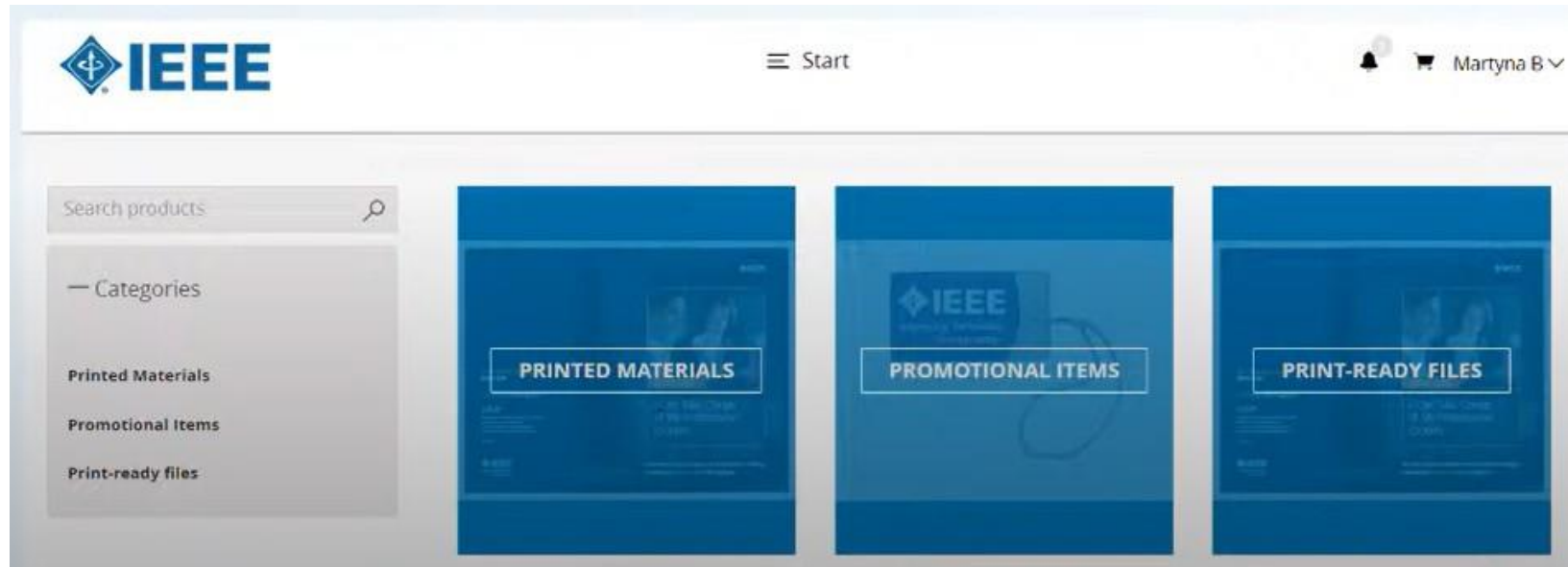
Sign in

Sign in using your IEEE Account. Please note that only Section Chairs, Section Membership Development Chairs, and Student Branch Chairs can sign in and order Membership Development materials. Please contact your volunteer leadership if you have a request for materials and are not an authorized representative. You can find more information here: www.ieee.org/mdkit (secured page).

Order your IEEE Membership Development Kit

For membership development and growth.


- Your order can contain up to **75 promotional items** and **1 flag**.
- While there is a limit for each **printed material**, there is no limit for the total number, but please only add according to your needs.
- There are also **print-ready designs** if you would like to do printing locally.



Order your IEEE Membership Development Kit


For membership development and growth.

You are limited to 1 order every 60 days. Maximum order quantities apply and are indicated in the drop-down for each item. Order only the printed pieces you will use. If you need materials quickly, consider accessing the PDF files from the left menu and print pieces locally.




Professional Recruitment Brochure
Conveys the benefits of being a professional member of IEEE.

Qty








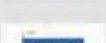



Student Recruitment Brochure
Conveys the benefits of being a student member of IEEE.

Qty



Set of 4 Posters
Includes three posters signifying the power of IEEE membership, plus an infographic poster that explains our membership by the numbers.

Qty

| | | |
|---|--|-------------------------------------|
|  | Mechanical Pencil IEEE Ballpoint Pencil | Qty <input type="text" value="10"/> |
|  | IEEE Ballpoint Pen IEEE Ballpoint Pen | Qty <input type="text" value="10"/> |
|  | Bumper Stickers Bumper Stickers | Qty <input type="text" value="10"/> |
|  | Luggage Tag Luggage Tag | Qty <input type="text" value="10"/> |
|  | Desktop Flag 8x12 Desktop Flag 8x12 | Qty <input type="text" value="10"/> |
|  | Desktop Flag 8x12 Desktop Flag 8x12 | Qty <input type="text" value="10"/> |
|  | Luggage Tag Luggage Tag | Qty <input type="text" value="10"/> |
|  | IEEE Window Cling IEEE Window Cling | Qty <input type="text" value="10"/> |
|  | IEEE Whisk Strap Key Chain IEEE Whisk Strap Key Chain | Qty <input type="text" value="10"/> |

Order your IEEE Membership Development Kit

For membership development and growth.

- Keep track of your orders.
- Use **Reorder** to repeat the same items for your next order.

The screenshot displays the IEEE Orders management interface. At the top, the IEEE logo is on the left, and the 'Orders' menu is in the center. On the right, a user profile for 'Martyna B' is shown with a bell icon. The left sidebar contains filters: 'Search order' with a magnifying glass icon, 'Last 90 days' with a dropdown arrow, 'All orders' with a dropdown arrow, and 'Date (descending)' with a dropdown arrow. The main content area lists two orders. The first order, 'I1-2B576E7C', is dated 'August 8, 2024' at '4:57 PM' and is 'In Process' (indicated by a blue circular icon). It includes items: 'IEEE Ballpoint Pens', 'Luggage tags', 'Desktop Flags 8x12', and 'IEEE Wrist Strap Key Chains'. Below the status are 'View details' and 'Reorder' buttons. The second order, 'I1-F6118E3F', is dated 'May 23, 2024' at '1:14 PM' and is 'Completed' (indicated by a green circular icon). It includes items: 'Student Recruitment Brochure', 'Set of 4 Posters', 'IEEE Logo Poster', 'IEEE Notecards & Envelopes', and 'Bumper stickers'. It also has 'View details' and 'Reorder' buttons. At the bottom left, there are navigation icons for home, orders, and other functions.

| Order ID | Date | Time | Status | Items | Actions |
|-------------|----------------|---------|------------|---|--|
| I1-2B576E7C | August 8, 2024 | 4:57 PM | In Process | IEEE Ballpoint Pens Luggage tags Desktop Flags 8x12 IEEE Wrist Strap Key Chains | View details Reorder |
| I1-F6118E3F | May 23, 2024 | 1:14 PM | Completed | Student Recruitment Brochure Set of 4 Posters IEEE Logo Poster IEEE Notecards & Envelopes Bumper stickers | View details Reorder |

Accessing your IEEE Volunteering Certificates

IEEE's new feature to recognize your efforts!

- Access through your **IEEE Collabratec** profile.



Majd Zarqan

3

IEEE Membership
Milestone Years

Student Membership Number
98762948

Certificates - Membership,
Volunteering

IEEE Membership Directory

IEEE Student Branch

My IEEE Section Hub

All IEEE Section Hubs

IEEE Mentors

Career Services

Membership Forum

Membership Support

Volunteer Position Certificates

Current Positions



Chair

Hashemite University
Sep 2024 - Sep 2025

Download PDF

Past Positions



Vice Chair

Hashemite University, EMB18
Sep 2023 - Oct 2024

Download PDF



If you have any questions, let us know



Zarqanmajd@gmail.com



If you have any questions, please
feel free to contact me

Thank you!



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